

Maintaining Watch Order Database

It's important the watch order database be maintained and kept current.

If you notice a watch order in the system that can be removed with good reason before its listed expiration date, then please notify your supervisor so they can review the watch order and then advise Juanita.

Filtering Watch Orders by Zone

For those who like referring to the watch order list instead of using the map...

Watch orders can be filtered by zone by entering the zone using letters (one, two, three, four, five) in the search field.

This method searches for any word containing the entered letter combination, so your results may return watch orders that aren't actually in the zone you're filtering.

Example: User enters "five" to search for all watch orders in zone #5, but "Five Guys" restaurant in zone #1 will appear in the search results.

If this happens, then advise Juanita and she will attempt to alter the watch order entry to prevent future false positives with the affected watch order.

THANKS FOR ALL YOUR HARD WORK AND PLEASE LET ME KNOW IF YOU HAVE ANY QUESTIONS.

Lt. Bridges